

# Ovid<mark>SP</mark> 用户使用指南



#### 一、登录OvidSP数据库平台

通过网址: http://ovidsp.ovid.com/autologin.html,进入OvidSP数据 库服务平台。

为了更快更好的检索效果,请使用具有快速JavaScript引擎的浏览器 访问OvidSP平台。建议使用FireFox 3.6 或 Internet Explorer 8及以 上版本的浏览器。

## 二、选择要检索的资源

- 选择一个资源 单击某个资源的名字即可选中该资源进行检索;
   或者点击某个资源名字前的复选框再点击打开已选资源按钮。
- 选择多个资源-逐个点击资源名字前的复选框,再点击打开已选资源按钮。

	🕑 新组	×
所有资源		
- 回全部		
Books@Ovid July 06, 2011		
① ① Clinical Evidence Issue 15, November 2007		
🔲 🕕 Journals@Ovid Full Text July 06, 2011		
🗐 🕕 Your Journals@Ovid		
(1) <u>LWW Journals@Ovid</u>		
PsycARTICLES Full Text		
EIRA Journals@Ovid		
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注意:选择多个资源可能会影响独立数据库的特有功能(如主题匹配 将不能使用)

若要更改资源,请点击Ovid资源,进入选择检索资源方框。您可选择 一项或多项新的资源,再点击打开选择的资源并进行检索将之前的检 索在新资源中重新执行。

所有资源	
Ovid MEDLINE(R) without Revisions 1948 to Present	
Ovid MEDLINE(R) without Revisions 1996 to July Week 4 2011	
Ovid MEDLINE(R) 1996 to July Week 4 2011	
Ovid MEDLINE(R) without Revisions 1996 to Present with Daily Update	
Ovid MEDLINE(R) without Revisions 1948 to 1995	
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Ovid MEDLINE(R) and Ovid OLDMEDLINE(R) 1946 to July Week 4 201	11
Ovid MEDLINE(R) and Ovid OLDMEDLINE(R) 1946 to Present	with Daily Update
Ovid MEDLINE(R) In-Process & Other Non-Indexed Citations	August 05, 2011
Ovid MEDLINE(R) Daily Update August 05, 2011	
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#### 三、了解要检索的数据库资源

点击OvidSP平台数据库名字前方 
● 图标,即可打开数据库指南页面。 该页面包含了数据库的简要说明、字段指引(Fields)、限制条件 和检索工具等,同时还提供检索结果例子和出版者及版权等信息。 在字段(Fields)指引部分,可查看字段的缩写代码、含义和使用方法。

		MEDLINE ® 2011 Datab	oase Guide			
Wolters Kluwer Ovid	Ovid MED biological Informati	LINE © covers the international literature on bio and physical sciences, humanities, and informa on is indexed from approximately 5,400 journa	medicine, including the allied health fields and the tion science as they relate to medicine and health care. Is published world-wide.			
lenu:						
Fields Advanced Searching	Ovid MED	LINE      is produced by the National Library of Me	adicine.			
topwords						
imits	PreMEDL	INE				
Tools						
Changing to this	The Ovid	MEDLINE @ In-Process & Other Non-Indexed Cit	tations database consists of In-Process and PubMed-not-			
atabase Pamala Danumanta	MEDLINE	records from NLM. The In-Process records are r	ecords that will be put into the Medline database after they			
Producer Information	have bee	n enhanced with MeSH headings. PubMed-not-	MEDLINE records are records from journals found in PubMed			
Reload News	<ul> <li>but not se</li> </ul>	blected for MEDLINE. These records are constant	try changing. PubMed-not-MEDLINE records will not be			
	added to the Medline database. Ovid receives records from NLM on a daily basis, however we are dependent upon NLM's update schedule.					
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dated Tenuence 7, 2011						
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## 四、主检索页面

在最上方的主导航栏中选择检索,然后选择一个检索模式。



主导航栏提供期刊和电子书的浏览,我的工作区提供我的项目、检 索与提醒以及我的eTOCs(期刊电子目录)等各项个人帐号服务。相 关链接为Ovid公司其它平台产品的链接(如有订阅)。

## 五、检索模式选择

1. 基本检索:

基本检索使用自然语言处理功能。

- 输入一个完整的主题或问题,然后单击检索
- 选择包含相关词汇,系统将自动包含同义词、复数以及拼写 变体等形式扩大检索范围
- 通过添加更多限制或利用检索结果工具之筛选检索结果可缩 小检索范围
- 通过相关度过滤选择5星的检索结果

Universal Search:	uzy meek + 2011		
formoterol in the treatment of chronic pulmonary	y disease 🔍 💷		
<ul> <li>常用限制 (点由改合)</li> </ul>	☑ 包含相关词汇		
Abstracts	Enrish Language	I Local Holdings	
Evidence Based Medicine Reviews	Article Reviews (ACP Journal Club)	Full Text	
Review Articles	Article Reviews (DARE)	Humans	
Topic Reviews (Cochrane)	Core Clinical Journals (AIM)	📄 Latest Update	

2. 高级检索

高级检索为关键词检索

- 输入单个主题词/短语,然后单击检索。
- 可选择主题词自动匹配(如可用),主题词自动匹配从数据库词表中推荐标准的主题词/术语用于检索。

- 使用关键词(.mp.)通常包括标题、摘要、期刊名或书名,以及 其他用于一般主题检索的字段
- 打开检索历史,点击选中的检索策略前的复选框,点击AND 或OR按钮,对之前的检索策略进行合并。也可在检索框中以 AND,OR或NOT连接之前执行过的检索策略之序号,合并检索
- 可检索(文章)作者、标题、期刊名或书名。
- 单击+新增字段来添加更多检索框

检索	期刊	电子书 我的工作区 相关链接			
检索历史	2 (3项检索	1) (卢告钦舍)		200	1.88011252
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	1	tea/	22808	高级	-回 显示结果 更多 ≫
21	2	pest.mp. [mp=abstract, title, original title, broad terms, heading words]	210892	高级	
	3	1 and 2	1402	高级	+2 显示结果 更多 ≫
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表本检索 ▼ <u>已选</u> }	2   引文相 <u>発源</u> Ovid 资 Univers	2年   絵本工具   字段絵本   <b>高級絵本   多</b> 小字段絵本 5:   ● CAB Abstracts 1959-2011 Web 30 25 Search:		L.	
	· 28	10月 ① 作者 ② 称起 ③ 照刊 			

3. 多字段检索

多字段检索可限定检索词出现的字段,使用AND、OR或NOT对 多项检索条件进行组合,生成比较复杂的检索策略。

- 输入检索词,通过字段菜单指定字段
- 选择AND、OR或NOT来组合
- 单击+新增字段来添加更多检索框

12 M DJ 3C (0	1項检索)(点告的:	i)					<u>광</u> 왕리는	<b>存的检索而</b> 免
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4. 字段检索

字段检索可根据数据库字段项的内容进行有针对性地检索,可选择一项进行检索也可选择多项进行组合检索。输入一个词或短语,选择一个或多个字段,然后点击检索或显示索引数据(可用时)按钮进行检索或浏览。



浏览索引时,字段代码会出现在每个术语词后面,并显示数据库中 收录的记录数。选择所有相关条目并单击检索挑选的索引项。



5. 检索工具(可用时)

可用于检索数据库主题词表(Thesaurus)。输入主题词或短语,选 择下拉工具并单击检索。



可用的检索工具通常包含:

- 主题匹配:根据输入的词语,从所用数据库的词库或控词表中 找出与之相当的标准主题词。
- 树型图(或主题词库):在词库中查找主题词。
- 轮排索引:搜索并列出包含某个词的主题词。

- 主题词说明:输入主题词,查找该主题词的注解说明,通常包 含其含义、历史、用法等。
- 扩展检索:检索索引在所输入的主题词以及其下位词下的所有文献记录。
- 分类代码(可用时):大的主题范畴。
- 副标题(可用时):反映某个主题的不同侧面的副主题词

# 六、检索技巧

1. 检索运算符

运算符	含 义	例子
AND	同时包含两个检索词的结果;两 笔检索的交集(数字为检索历史中 检索项目的序号)	rice AND breeding 1 AND 2
OR	包含其中任何一个检索词的结果; 两笔检索的并集	mice OR mouse 1 OR 2
NOT	包含前一个检索词,但不包含后一 个检索词的结果;从前一笔检索的 结果中排除后一笔检索的结果	Insect NOT spider 1 NOT 2
ADJ#	限定两个检索词之间的紧密程度, 即两个检索词之间的单词数不超过 #-1个,顺序不限	pest ADJ5 control
FREQ	限定检索词在某个字段中出现的最 少次数	Cell.ab./freq=5

2. 截词符与通配符

\$或*	替代0个或多个字符	disease\$可检索disease, diseases, diseased 等等; \$n替代0到n个字符。
?	替代0个或1个字符	cat? 可检索 cat, cats但不 能检索cater。
#	替代1个字符	wom#n可检索woman, women。

3.限制

通过添加限制条件缩小检索范围。在主检索界面,打开常用限制 框,点击更多限制,选择限制条件后,点击限制检索即可对所选 中的检索策略进一步缩小结果范围。

▼ <u>已透资源</u> Ovid 资源: ① Ovid MEDLINE(R) 1948 Universal Search:	to July Week 2 2011	
<ul> <li>● 关键词</li> <li>● 作者</li> <li>● 标题</li> <li>● 期刊</li> <li>第刊     <li>第刊     <li>(<i>i</i>(<i>i</i>(<i>i</i>(<i>i</i>)))     </li> </li></li></ul>	<ul> <li>2 主题词自动匹配</li> </ul>	
Abstracts Videoc Back Medicine Reviews Review Articles Topic Reviews (Cochrane) Publication Year Epise Reviews Cochrane	English Language     Article Reviews (GARE)     Article Reviews (GARE)     Core Clinical Journals (AIM)	<ul> <li>Local Holdings</li> <li>Full Text</li> <li>Humans</li> <li>Latest Update</li> </ul>

通常可在此对以下项目进行限制:

- 出版物类型
- 出版年

- 年龄组
- 语言
- 主题领域等
- 4. 检索结果去重

当针对多个数据库进行检索时,系统可对检索结果进行自动去重。 自动去重只对6000条以内结果记录的检索有效,可设定去重的字 段与数据库优先顺序。

检索	期刊	电子书 我的工作区 相天睡接		
武友结長     (1)     (2)	■ 先选择数 ■ 的检查师	《执行移除重复结果的检索项,再编辑下方的优先级设定表格,然后点击"继续"按钮执行动作。 平社会行取除重复结果也经		
		20032011/2018-408-8019-70186-		
25.7				
选择		检赏内容	结果	检索方式
1	1	e coli.mp. [mp=ab, bc, bo, bt, cb, cc, ds, ge, gn, mc, mi, mq, or, ps, sq, st, ti, tm, tn, sh, hw, ot, dm, mf, dv, kw, rs, nm, an, ui]	309150	高級
	2	suffate.mp. [mp-ab, bc, bo, bt, cb, cc, ds, ge, gn, mc, mi, mq, or, ps, sq, st, ti, tm, tn, sh, hw, ot, dm, mf, dv, kw, rs, nm, an, ui]	510856	高級
	3	1 and 2	6315	高级
	4	limit 3 to abstracts	6222	高級
۲	5	limit 4 to english language	5850	高級
去除重 eld Prefe	复数据i rences	Database Preferences		
) Has Ab	stract	1. Embase 💌		
D Has Fu D Has Ini	L Text Jex Terms	2. BIOSIS Previews -		

# 七、检索历史

在检索历史窗口可浏览检索策略、结果和检索类型。

可对检索历史的任何一些检索项进行组合:通过单击复选框并在高级检索模式中选择操作符AND或 OR,或是在检索框中输入检索式 序号和操作符(例如,1 not 2)。

使用复选框和删除所选按钮来删除检索。

		检索内容	结果	检索方式	动作
	1	Escherichia coli/	206453	高级	- - - 三示結果 夏多
	2	sufate.mp. [mp-protocol supplementary concept, rare disease supplementary concept, title, original title, abstract, name of substance word, subject heading word, unique identifier]	131345	高級	- 三示结果 更多
<b>[</b> ]]	3	1 and 2	4201	高级	- 显示结果 更多

# 八、检索结果的利用:打印、发送电子邮件、导出和增加到我 的课题

- 1. 打印:
  - 选择显示的字段:选择预设字段列表或选择一个自定义列表
  - 选择输出格式:使用Ovid标记引文来打印、通过电子邮件发送 或导出到参考文献管理软件或是选择其他方式(APA、MLA、 Chicago等等)
    - 包含:选择检索历史来包含搜索策略,选择批注来包含注解, 选择链接到Ovid 全文的网址来链接到OvidSP结果或全文
  - 2. 电子邮件:
    - 插入发件人和收件人地址,多个地址之间用逗号隔开;添加 主题名称和消息(如果需要的话)。

- 3. 导出:
  - 导出为Microsoft Word格式文档
  - 导出为 PDF 文件
  - 导出为 .txt文本文件
  - 输出到Citavi/EndNote/ProCite/Reference Manager/RefWorks等文献管理工具
  - 输出为RIS格式,可用于参考文献管理器
  - 也可以使用BRS/Tagged、Reprint/Medlars更旧的 RM 格式
  - 输出为XML格式

通过将结果记录拖进结果工具中的我的课题区域,或单击添加到"我 的课题"按钮(遵照之后的提示)来将材料添加到我的课题。使用 OvidSP工具条,可以从其他网站添加项目。

## 九、电子书浏览

在检索之外,Ovid平台提供电子书浏览的功能帮助您找到感兴趣的 内容。在主检索页面点开Books,就进入到电子书浏览页面。

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点击Email Jumpstart(电邮链接网址)链接,在新窗口的表格里填写邮 件地址等信息,以电邮方式发送电子书浏览页面的直接链接地址。

点击Hide Book Covers(隐藏书籍封面)链接,书籍封面图片不再显示, 以提高页面加载速度。

电子书浏览页面提供多种灵活的访问方式。



OvidSP导航栏

导航至检索会话的其它部分。

b 快速检索框

对所在机构订购的所有电子书执行一 次基本检索。

C	按图书名称浏览	按书籍标题排列图书。如果您知道图 书名称可在此浏览或按字顺浏览书籍。
0	按学科主题浏览	按主题领域排列图书。如果您知道所 查找的图书属于某个学科领域,可选 用主题浏览方式定位该书籍。也可建 立关于某一学科主题的图书列表。
0	书籍列表导航	点击First, Previous, Next, 和Last链 接,快速跳转到位于列表中特定位置 的书籍。
1	记录选项	OvidSP提供各项功能来利用书籍记 录一增加批注,购买纸本图书(在可 用的情况下),打开图书等。

单击书本的名字或封面(可用时)即可打开这本书。页面最上方的检 索框可检索该书或所有电子书。

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书籍目录页面的功能包括:

- 前言(Front of Book): 有关作者与撰稿人的信息、出版信息、前 言等。
- 目录(Table of Contents): 各卷册、各部分、各章节的全文链接。
- 附录(Back of Book): 包含了书中关键词的索引(可用时)、书中 包含的图表及其它内容。

注意:需要时,清除页面顶端的复选框,目录导航的内容即被隐藏 起来,提供更大的正文阅读空间。

#### 十、期刊浏览

在主检索页面点击期刊即可进入期刊浏览。提供按订阅状态浏览 (Ovid所有期刊和机构所订购的全文期刊),按期刊名浏览(依期刊名 首字母字顺排列)或依学科主题浏览。在最上方还提供期刊名检索。



浏览某本期刊页面,左侧期刊目录页面的功能包括:

• 期刊信息:出版社名称及链接,关于本期刊的基本信息及链接。

• 卷期列表: 罗列了该刊物中可获取的各卷期目录

右侧显示最新一期的内容,及Html或PDF格式的全文。

最上方检索框,可针对该期刊打开的卷期或所有卷期内容进行检索。 登录到个人空间后,在期刊浏览页面可建立期刊的跟踪提醒,添加批 注等。



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